



## **JOB DESCRIPTION**

### **PLAY ASSISTANT SCALE B**

- TO ASSIST IN PREPARING THE DINING HALL FOR LUNCHTIME.
- TO HELP MOVE PUPILS , FOLLOWING THE ADVICE OF THERAPISTS
- TO SERVE PUPILS LUNCH, AND ASSIST THEM WITH FEEDING, INCLUDING GASTROSTOMY AS REQUIRED.
- TO ENCOURAGE SOCIAL INTERACTION WITH PUPILS.
- COMMUNICATE WITH NON-VERBAL PUPILS, USING MAKATON SIGNING AND SYMBOLS..
- CLEAR AWAY PLATES ETC, AND CLEAN TABLES, BETWEEN, AND AT THE END OF, LUNCHTIME SITTINGS
- SETTING UP, SUPERVISION OF AND ENCOURAGE PARTICIPATION IN, PLAY ACTIVITIES.
- ASSIST WITH THE PERSONAL CARE NEEDS OF PUPILS.
- DEAL WITH THE MEDICAL ISSUES OF PUPILS, SEEKING THE ASSISTANCE OF THE SCHOOL NURSE IF NECESSARY.
- PROVIDE ASSISTANCE IN THE SCHOOL KITCHEN, IN THE EVENT OF ABSENCE OF KITCHEN STAFF.
- ANY OTHER DUTIES REQUIRED BY THE HEADTEACHER COMMENSURATE WITH PAY SCALE
- UNDERGO RELEVANT TRAINING

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**Julia James**  
**Headteacher**

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**Play Assistant**

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**Date**

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**Date**